



# BENTLEIGH GREENS SOCCER CLUB INC PICKING UP AND DROPPING OFF POLICY

<b>Date created:</b>	1 January 2024
<b>Audience:</b>	All parents, guardians, spectators and officials.
<b>Version:</b>	2024:1
<b>Purpose of Document:</b>	To provide the framework for the drop off and picking up children
<b>Actions:</b>	<ul style="list-style-type: none"><li>• Encourage parents and guardians at BGSC to read and understand this Policy.</li><li>• Ensure this Policy is published on the BGSC website.</li></ul>
<b>Review:</b>	Biennially from the date of this Policy
<b>Bentleigh Greens Soccer Club Contact:</b>	BGSC Secretary <a href="mailto:info@bentleighgreens.com.au">info@bentleighgreens.com.au</a>
<b>Contents:</b>	Picking Up and Dropping Off Policy
<b>Other relevant resources:</b>	<a href="#">Child Safety Policy</a>

## BGSC commitment

BGSC is committed to providing a safe environment for the participation of children and young people. Part of this is ensuring that children and young people are not left alone after practice or games.

## What we will do

- Make sure parents/guardians and children know the time and location of practice and games and when they can expect to collect their children.
- Request coaches and other sporting personnel to arrive before scheduled practice or game times.
- Give coaches a register of parent/guardian emergency contact numbers and make sure they have access to a phone.
- Ensure that if parents/guardians are late, coaches will try to make contact with them and:
  - ask the second to last child and their parent/ guardian to wait with the coach/official and the child
  - get parents/guardians to collect their children from the club room (e.g. if there is a club room where other people will be).
  - avoid transporting children to their homes unless permission has been given by parents/guardians.

## What we ask you to do

- Pick your children up on time or make other arrangements.
- Inform the coach about any changes in arrangements for picking up your child.